

Jolene M. Sitzman

2601 North Silvertree Lane Apartment 2C • Muncie, Indiana 47304 •
(765)729-8185 • jmsitzman2@bsu.edu

Education:

Master of Arts, expected May 2009

Ball State University, Muncie, Indiana

Concentration: Cognitive and Social Processes

- Thesis Title: The Unconscious Thought Theory: The Role of Need for Cognition
- Received Assistantship and Stipend to cover 80% of all college expenses

Institutional Research Certificate, expected May 2009

Ball State University, Muncie, Indiana

Bachelor of Science, May 2006

Ball State University, Muncie, Indiana

Major: Psychology

Minors: Interpersonal Relations and Psychology of Human Development

- Graduated *cum laude*
- Dean's List for 5 semesters

Honors and Awards:

Graduate Student Travel Award, Academic Research and Sponsored Programs (May 2008)

Graduate Student Recognition, Department of Psychology (Spring 2008)

Resident of the Year Award, nominated by Resident Advisor (2004)

Williams Hall Council, Residence Hall Association Representative (2003-2004)

Presidential Scholarship, (2002-2006)

Cardinal Leadership and Service Seminar, (2002)

Academic Course Experience:

Preparing for the Professoriate: Teaching in Higher Education: (EDHI 609)

- Completed electronic teaching portfolio
- Examined and learned about teaching philosophies, learning styles, and teaching styles
- Communicated effectively with students through course website to start discussions on related topics
- Created a syllabus for a class

Contemporary Social Psychology: (SOPSY 660)

- Facilitated discussion on the unconscious thought theory
- Gained knowledge about implicit attitude research and unconscious theories

The Grant Process and Research: (EDAC 697)

- Wrote complete grant to support research
- Navigated through websites and information to find potential funding sources
- Researched how to read and evaluate proposals

Research Methods in Psychology: (PSYSC 680)

- Wrote independent research paper
- Effectively learned and demonstrated the difference in research methods and statistical techniques

Intermediate Statistics: (EDPSY 642)

- Demonstrated knowledge of SPSS software
- Composed statistical results section of studies
- Showed ability to apply statistical analyses to research problems

Supervised Empirical Research Experience: (PSYSC 497)

- Worked with professor on Interpersonal Relations Research Project
- Input survey questions into computer program for web-based questionnaire
- Started entering data using SPSS software

Psychological Tests and Measurements: (PSYSC 447)

- Performed research on teacher evaluations
- Created a survey based on SPSS output, including factor analysis

Work Experience:

Development Intern- Minnetrista Cultural Center

Muncie, Indiana

May 2008-August 2008

- Conducted meetings with department managers to gain knowledge of needs within each department
- Researched grant opportunities via the internet, books, and meetings
- Writing grants within the Nature and Gardens department

Graduate Assistant- Ball State University

Muncie, Indiana

Department of Psychology, Teaching Assistant-Dr. Deckers

August 2008-May 2009

- Will create power point presentations
- Will conduct in-class experiments
- Will collect data and run appropriate analyses of in-class experiments
- Will grade assignments

Department of Psychology, Teaching Assistant- Mrs. Fischer

August 2008-May 2009

- Collaborated with professor on course syllabus, objectives, and general format of class
- Will create class workshops

- Will communicate with students in one section on progress during the course
- Will train undergraduate teaching assistants to be effective support for students in the class
- Will facilitate discussion during the six workshops to be conducted
- Will substitute for professor in one section during the fall semester
- Will grade student writing assignments and final portfolios

Department of Psychology, Research Assistant- Dr. Ritchey

August 2007-May 2008

- Trained undergraduate research assistant to properly conduct research in lab
- Conducted experimental research in language comprehension and inferences in reading
- Collaborated with professor on methods used in research
- Gained experience using E-prime software
- Collected data and transferred data into Microsoft Excel file

Department of Psychology, Advising and Resource Center Graduate Supervisor

August 2007-May 2008

- Trained and supervised undergraduate advising employees
- Communicated effectively through both written and verbal communication with employees and supervisors of the advising and resource center
- Facilitated discussion in weekly meetings
- Maintained Blackboard website
- Created Spring employee schedule
- Graded portfolios for Orientation to Psychology as a Major course
- Created and maintained bulletin board

Business Fellow- The Whale Hunters, LLC

Indianapolis, Indiana

September 2005- May 2006

- Delegated responsibilities to other team members to complete tasks
- Communicated to clients through telephone and e-mail correspondence
- Presented completed project with team to panel
- Arranged poster using Microsoft PowerPoint software
- Proficient use of Microsoft Word and Excel software

Grants Written:

Helping Horticulture: Hoop Houses. *Stanley Smith (US) Trust, Minnetrista Cultural*

Foundation, Inc. Sitzman, J., Holmquist, R. & Banning, C. (2008). Direct Costs:

\$3,000.00 (planned for submission August 15, 2008).

Decisions based upon Attachment Style. *Ball State University Internal Grant, Joseph W. and Marcella S. Hollis Fund, Sitzman, J.* (2008). Direct Costs: \$500.00 (planned for submission October 2, 2008).

Research Presentations:

Ritchey, K., Wormann, A., Pierson, B. & **Sitzman, J.** (2008, May). Constructing thematic inferences in expository text. *Poster presented at Midwestern Psychological Association annual conference, Chicago, IL.*

Sitzman, J. & Ritchey, K. (2008, April). Drawing global inferences while reading. *Poster presented at the 16th annual Department of Psychological Science Poster Session, Ball State University, Muncie, IN.*

Sitzman, J. & Ritchey, K. (2008, March). Drawing global inferences while reading. *Poster presented at the 13th annual Sandra L. Smith Student Symposium, Ball State University, Muncie, IN.*

Sitzman, J., Byrd, J. and Woodward, L. (2005, March). Interpersonal relations in the classroom. *Poster presented at the 10th annual Sandra L. Smith Student Symposium, Ball State University, Muncie, IN.*

Professional Memberships and Associations:

Midwestern Psychological Association
American Psychological Association
Association for Psychological Science
Psi Chi, National Honors Society in Psychology

References Available Upon Request